



Rankin Borough

Rankin Borough Council
Agenda December 12, 2025, 6:30pm

Call to Order:

Roll Call:

Glenn Ford
Aaron Gibson, Jr.
Walter Sewell
Arlena Strong
Gaye Velar
Cinnamon Coprich

Pledge of Allegiance

Announcement: The Meeting is being recorded only for the transcription of the minutes.

Public Comment on Agenda Items: (3 Minute Limit)

New Business:

1. Motion to consider the imposition of disciplinary action against the Borough Manager.
2. Motion to appoint Rebecca Vargo as Interim Borough Manager retroactive to December 1, 2025 at an hourly rate of \$65.00, in accordance with the attached proposal.

Old Business:

Public Comment: (Please state your name & address) 3 minutes.

Motion to adjourn.

REBECCA VARGO

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RECIPIENT

Rankin Borough Council
320 Hawkins Avenue
Rankin, PA 15104

Dear Borough Council

This letter is to outline my proposal for services as Interim Borough Manager for Rankin Borough for the period of December 1, 2025 through January 5, 2026, or alternatively until the return of the current Borough Manager.

Specific tasks during my tenure will include preparing the agenda and meeting documents for the December 16, 2025 meeting and the re-organization meeting of January 5, 2026. I will attend the meeting of December 16, 2025 and will be prepared to present the budget and act as facilitator for the meeting. I will prepare all invoices, schedule of bills and checks for the meeting. In addition, I will continue to provide financial services, including but not limited to ensuring that deposits are made, and accounts reconciled. I have already prepared the payroll for December 5, 2025, and will prepare at least the next two.

I will also provide administrative oversight and support as necessary and as time permits. Much of my time will be spent off-campus and will involve evening and weekend work.

I am prepared to become an employee of the Borough of Rankin during my tenure with Rankin, at an hourly rate of \$65.00.

Sincerely,

Rebecca Vargo